

Victorian Local Government
**Influenza Pandemic Forum
for Local Government**

RACV Club, Melbourne, 10 July 2008

Influenza Pandemic Exercise Day

Knox City Council, Wantirna South, 11 July 2008



Forum Objectives

- Provide an overview for Local Government on Influenza Pandemic
- Provide Local Government with the latest information from the DHS on Government's roles and responsibilities in relation to Influenza Pandemic and how these relate to planning needs of your council
- Provide attendees with practical guidance and information on the planning and preparation for an Influenza Pandemic
- Assist Local Government with business continuity planning
- Offer attendees the opportunity to ask questions relating to Pandemic Influenza to expert panel members
- Provide useful tools for Local Government in planning for an Influenza Pandemic
- Exhibit displays of products and services addressing the risks of infectious diseases in the workplace

Initiative of



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Homeland Security
Event Specialist

About Environmental Health Australia



Environmental Health Australia (EHA) is the peak national organisation in Australia which advocates environmental health issues and represents the professional interests of environmental health practitioners. The EHA is committed to the professional development and status of its members and the enhancement of environmental health standards and services to the community through advocacy, promotion, education and leadership.

Victorian Branch
Executive Officer: Bernadet Ferraro
Ph: 03 9438 5960
Fax: 03 9438 5955
Email: vic@eh.org.au
Web: www.eh.org.au

About the Department of Human Services



The Department of Human Services is Victoria's largest state government department. We cover the responsibilities of the Ministers for Health, Mental Health, Community Services and Housing.

What we do: We plan, fund and deliver health, community and housing services in line with the government's vision for making Victoria a stronger, more caring and innovative state.

www.dhs.vic.gov.au

About the Homeland Security Communications Group



The Homeland Security Communications Group specialises in information dissemination on man-made and natural disasters. It does this by producing books and directories as well as organising conferences, seminars and workshops.

www.homelandsecuritygroup.com.au

Program Committee

- Rodney Moran, Department of Human Services
- Nicholas Lund, Environmental Health Australia
- Robert Brunton, Environmental Health Australia
- Keanne Stephenson, Homeland Security Communications Group
- Dr. Barry Gilbert, Homeland Security Communications Group

Who will be attending?

- Environmental Health Officers
- Environmental health practitioners and professionals from the public, non-profit and private sectors
- Enforcement officers working in health and safety and environmental protection including those responsible for bio-terrorism and natural-disaster preparedness and response activities
- Representatives of environmental health, communicable diseases, emergency management, risk management and human resources of federal, state and local government
- Academicians and students from schools of Environmental Health and Public Health from universities with undergraduate environmental health, public health programs or related fields
- Community and private-sector leaders and specialists working in companies, government departments and agencies in environmental and public health related sectors
- Physicians, nurses, health educators, epidemiologists, researchers and policy makers

www.pandemic.net.au/eha_forum.html

Influenza Pandemic Forum - 10 July 2008

This is an EHA CPD activity. CPD Points available: 5 per day

Venue

Level 2
Royal Automobile Club of Victoria (RACV)
501 Bourke Street
Melbourne VIC 3000

10 July 2008	
8:15	Registration opens
9:00	Welcome Geoff Fraser, Branch President, Environmental Health Australia
9:10	Forum Outcomes Dr. Barry Gilbert, Principal, Public Health Management and Forum MC
Morning Session	
9:20	Influenza Pandemic - An Overview Dr. Rosemary Lester, Acting Chief Health Officer, Department of Human Services (DHS)
9:40	Victorian Government Planning and Response Rodney Moran, Manager - Policy, Planning and Information Program & Acting Manager - Enteric Disease Control Program, DHS
10:00	Media and Communication in an Influenza Pandemic Bram Alexander, Media Unit, DHS
10:20	Business Continuity Planning for Local Government Dr. Barry Gilbert, Principal, Public Health Management
10:40	Panel and delegate discussion
11:00	Morning Tea
11:30	Influenza Pandemic Toolkit Craig Lapsley, Director Emergency Management, DHS
12:00	Panel and delegate discussion
12:30	Lunch
Afternoon Session	
1:30	Local Government Experience 1: Influenza Pandemic Planning Fleur Cousins, Coordinator Health Services & Steve Pascoe, Coordinator Community Safety & Emergency Management, Knox City Council
2:00	Local Government Experience 2: Business Continuity Planning Peter Alsop, Coordinator Risk Management & Jacqueline Connell, Coordinator Immunisation, City of Melbourne
2:30	Panel and delegate discussion
3:00	Afternoon Tea
3:30	Equine Influenza - Lessons Learnt Dr. Hugh Millar, Deputy Director Biosecurity Victoria / Chief Veterinary Officer, Victorian Department of Primary Industries (DPI)
4:00	Panel and delegate discussion
4:30	Networking Drinks Sponsored by Point Trading Group
5:30	Forum Close



Networking Drinks Sponsor
www.pointrading.com



Sponsor
www.gsk.com.au



Major Sponsor
www.roche.com



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www.idwarehouse.com.au

www.pandemic.net.au/eha_forum.html

Influenza Pandemic Exercise Day - 11 July 2008

Overview

The *Exercise Day* is designed to provide the practical skills required for those personnel who would be responsible for advising management and training staff on the practical measures that are effective in preventing the spread of pandemic influenza and other infectious diseases in the workplace.

The *Exercise Day* is a research activity of the Australian Homeland Security Research Centre, facilitated by Public Health Management on behalf of Homeland Security Communications Group.

Venue

Knox City Council
511 Burwood Highway
Wantirna South Victoria
Melways Reference: 64 A12

Timing

8:30 Registration opens
9:00 Start
4:00 Finish

Outcomes

The key outcomes you will gain are:

1. Confidence to advise and train others in the key pandemic workplace prevention measures
2. A realistic understanding of the practicalities and the challenges in implementing measures

Exercise Day
Hosting Organisation



Homeland Security
Event Specialist

Facilitator



Public Health
Management

Research Activity of



11 July 2008	
Session 1	Influenza fundamentals Foundation knowledge and skills Influenza fundamentals Influenza pandemic plans fundamentals Overview of personal hygiene and cleaning measures, and organisational measures Business continuity fundamentals
Session 2	Hand cleaning Practice exercise: Washing your hands Practice exercise: Cleaning hands using an alcohol-based liquid or hand rub
Session 3	Cough and sneeze etiquette fundamentals Practice exercise: Cough and sneeze etiquette
Session 4	Mask fundamentals Practice exercise: Wearing and removing a surgical mask Practice exercise: Wearing and removing a P2/N95 mask
Session 5	Glove fundamentals Practice exercise: Fitting and removing gloves
Session 6	Cleaning products, methods and storage fundamentals Practice exercise: Preparation of cleaning products Practice exercise: OHS knowledge Practice exercise: Calculating the dilution volumes
Session 7	Preparation of diluted cleaning products Practice exercise: OHS knowledge Practice exercise: Preparing dilutions Practice exercise: Cleaning of surfaces
Session 8	Cleaning environmental surfaces, contaminated surfaces and workstations Practice exercise: Cleaning of surfaces
Session 9	Undertaking touch-point analysis Practice exercise: Touch-point analysis
Session 10	Reorganising office layouts and tasks Practice exercise: Reorganising office layouts and tasks
Session 11	Managing staff who become ill at work and managing contacts of suspect case Practice exercise: Managing staff who become ill at work, and managing contacts of suspect case
Session 12	Running a building entry screening point Practice exercise: Running a screening point
Session 13	Safe usage of work vehicles during pandemic influenza Practice exercise: Cleaning and operating a vehicle during pandemic influenza

Registration Form Fax: 02 6161 5144

Influenza Pandemic Forum, RACV Club, Melbourne, 10 July 2008
Influenza Pandemic Exercise Day, Knox City Council, Wantirna South, 11 July 2008

Register online at www.pandemic.net.au/eha_forum.html

Registrations close 27 June 2008

Contact details

Title _____

Surname _____

Given Name _____

Preferred name on name badge _____

Job Title _____

Telephone (Business) _____

Fax (Business) _____

Telephone (Mob) _____

Email _____

Organisation _____

Postal Address _____

City _____ State _____ Postcode _____

Special Requirements

Dietary/Other: _____

I do not agree to my information being retained by EHA and HSCG, and being advised of other pandemic related activities

Payment details

My payment is \$ _____

EFT - Please send me a tax invoice and I will pay by EFT

Cheque - Attach a cheque made payable to HSCG

Credit card

AMEX VISA MasterCard Diners

Name _____

Card Number _____

Card Expiry Date ____ / ____

Signature _____

Registration Fees (all fees inclusive of GST)

<i>Please circle the relevant fee</i>	EHA Member fee	Non-member fee
Influenza Pandemic Forum for Local Government 10 July 2008	\$185	\$235
Influenza Pandemic Exercise Day 11 July 2008	\$395	\$445
Forum and Exercise Day Special Rate 10 & 11 July 2008	\$495	\$595

Member rates

Members rates are available for members of Environmental Health Australia

Cancellation policy

If you cancel your registration before 10 June 2008, you will receive a refund of your registration fee minus a \$100 administration fee. If you cancel your registration after 11 July 2008, you will not be eligible for a refund, however a substitute delegate may take your place.

Conditions of acceptance

The listed speakers, topics, times and exhibitors were correct at the time of printing but due to unforeseen circumstances, the organisers reserve the right to delete or alter items in the program.

Tax Invoice

A formal tax invoice will be sent on registration stating the amount due or paid. EFT details are on the invoice.

Accommodation

Delegates are required to arrange their own accommodation. Accommodation is available at:

Royal Automobile Club of Victoria (RACV)
501 Bourke Street
Melbourne VIC 3000
Ph: 1800 139 059
www.racv.com.au

Hotel Ibis Little Bourke Street
600 Little Bourke Street
Melbourne VIC 3000
Ph: 03 9672 0000
www.accorhotels.com.au/Ibis-LittleBourke

For more information on accommodation, please visit the Forum website at www.pandemic.net.au/eha_forum.html
Special room rates will be made available for forum delegates

Registration Inquiries

Mimi Mekdarasouk
Event Coordinator
Homeland Security Communications Group
PO Box 295
Curtin ACT 2605
Ph: 02 6161 5143
Fax: 02 6161 5144
Email: admin@pandemic.net.au

Exhibition and Sponsorship Inquiries

Keanne Stephenson
Event Manager
Homeland Security Communications Group
Tel: 0412 472 766
Email: keanne.stephenson@homelandsecuritygroup.com.au